

**The Virginia Community College System
VIRGINIA WORKFORCE LETTER (VWL) #15-02
Change 1
Title: Eligibility Guidelines**

Attachment A

WIOA Adult Eligibility

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The Workforce Innovation and Opportunity Act (WIOA) serves adults age 18 and older.

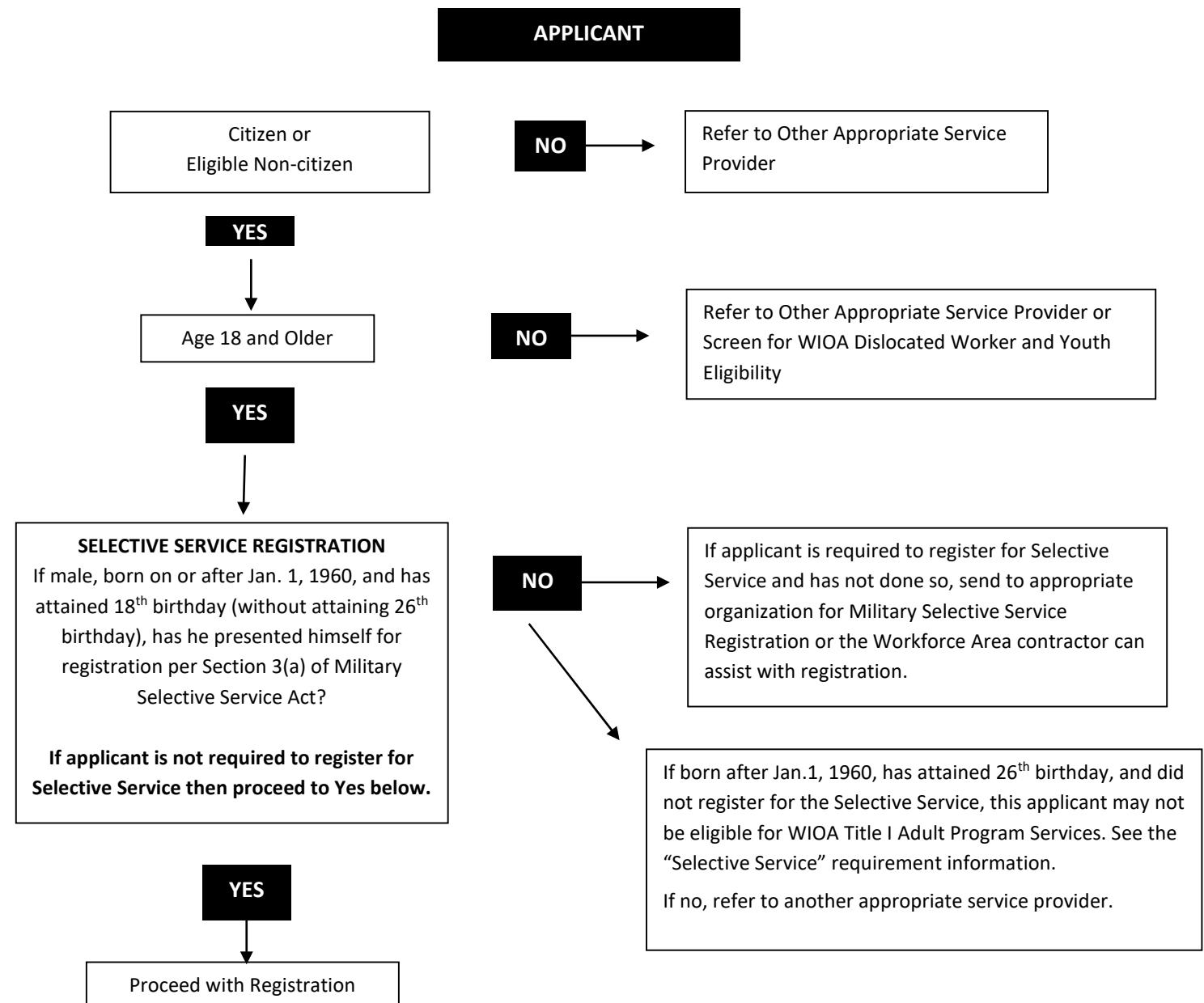
WIOA adult programs are designed to meet employer needs by helping job seekers upgrade skills, obtain employment, improve job retention and increase earnings.

WIOA adult services include, but are not limited to:

- Staff assisted job search, job referral, and placement assistance;
- Career counseling;
- Labor market information review with staff;
- Comprehensive and specialized assessments of skills and needs;
- Individual employment plan development;
- Occupational skills training;
- Skills upgrading and retraining;
- Job readiness training; and
- Adult education and literacy

This section provides information for determining eligibility for the adult program. See Attachment D for verification and documentation for WIOA eligibility.

WIOA ADULT
Eligibility Flowchart



ACT AND/OR REGULATION CITATION

Act 188(a) (5)
Act 189(h)
Act 3 (2)

Act 132(c) (iv);

**WIOA ELIGIBILITY REQUIREMENTS
ADULT (18 OR OLDER)**

An individual (18 or older) shall be eligible to participate in the WIOA Title I Adult Program if such individual meets:

General Eligibility consists of:

- Citizenship or Eligible to Work
- Selective Service Registrant, if applicable
- Age

Please note that WIOA Title I Adult Program eligibility does not include Priority of Service criteria. These criteria are addressed in VWL 18-04: Priority of Service.

ADULT (18 or older)

Individuals must meet General Eligibility, which consists of Citizenship or Eligible to Work, Age, and Selective Service Registration.

Citizenship or Eligible to Work – participation in programs and activities financially assisted in whole or part under WIOA shall be open to citizens and nationals of the United States, lawfully admitted permanent resident aliens, lawfully admitted refugees and parolees, and other individuals authorized by the Attorney General to work in the United States (applies to all programs under Title I). **[Act 188(a) (5)]**

Selective Service Registrant – the WDBs shall ensure that each individual participating in any program established under WIOA, or receiving any assistance or benefit under WIOA, has not violated Section 3 of the Military Selective Service Act (MSSA) (50 U.S.C. App. 453) by not presenting or submitting to registration as required pursuant to such section.

NOTE: Males born on or after January 1, 1960 must register with the selective service system within 30 days after their 18th birthday or at least before they reach the age of 26. [Act 189(h)]

Procedures are outlined in Training and Employment Guidance Letter 11-11, change 2, dated May 16, 2012.

Adult – the term adult means an individual who is age 18 or older. **[Act 3(20)]**