Agricultural Clearance Order Form ETA-790 U.S. Department of Labor



IMPORTANT: In accordance with 20 CFR 653.500, all employers seeking U.S. workers to perform agricultural services or labor on a temporary, less than year-round basis through the Agricultural Recruitment System for U.S. Workers, must submit a completed job clearance order (Form ETA-790) to the State Workforce Agency (SWA) for placement on its intrastate and interstate job clearance systems. Employers submitting a job order in connection with an H-2A Application for Temporary Employment Certification (Form ETA-9142A) must complete the Form ETA-790 and attach a completed 790B. Employers and authorized preparers must read the general instructions carefully, complete ALL required fields/items containing an asterisk (*), and any fields/items where a response is conditional as indicated by the section (§) symbol.

I. Clearance Order Information

FOI	R STATE WOR	KFORCE A			JSE ONLY	(
Clearance Order Number * 2313737	2. Clearance	Order Issu	ie Date	*	3. Clearance Order Expiration Date * 9/22/2021	
4. SOC Occupation Code * 45-2092.00	5. SOC Occu Farmworkers	•		Crop, Nurs	sery, and	Greenhouse
	SWA Order Ho	olding Offi	ice Co	ntact Inforr	nation	
6. Contact's last (family) name * MORETA	` • • •			ame *		8. Middle name(s) §
9. Contact's job title * AGRICULTURE AND FOREIGN LABOR SPECIALIST						
10. Address 1 * 1300 GREENSVILLE COUNTY CII	RCLE					
11. Address 2 (suite/floor and number) § RM 105 STE C						
12. City * EMPORIA				13. State * Virginia	•	14. Postal code * 23847
15. Telephone number * 434-774-6864	16. Extension § 17. E-Mail address * foreignlaborcert@vec.virginia.gov				gov	

II. Employer Contact Information

Legal Business Name *					
Virginia Agricultural Growers Assoc	ciation, Inc.				
2. Trade Name/Doing Business As (D	BA), if applicable §				
3. Contact's last (family) name *	4. F	irst (given) r	name *	5. Middle name(s) §	
Poole	Jenr	nifer			
6. Contact's job title *					
Executive Secretary					
7. Address 1 *					
97B Main Street					
8. Address 2 (apartment/suite/floor and numi	ber) §				
Post Office Box 857					
9. City *			10. State *	11. Postal code *	
South boston			Virginia	24592	
12. Telephone number *	13. Extension §	14. Busine	ss e-mail address *		
+1 (434) 572-6871		vaga5037	@gmail.com		
15. Federal Employer Identification Number (FEIN from IRS) *			16. NAICS Code *		
			111910		
					_

III. Type of Clearance Order

Indicate the type of agricultural clearance order being placed with the SWA for	☑ 790A (H-2A clearance order)
recruitment of U.S. workers. (choose only one) *	☐ 790B (regular clearance order)

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Public Burden Statement (1205-0466)

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average .03 hours per response for all information collection requirements, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and submitting the collection of information. The obligation to respond to this data collection is required to obtain/retain benefits (44 U.S.C. 3501, Immigration and Nationality Act, 8 U.S.C. 1101, et seq.). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Foreign Labor Certification, 200 Constitution Ave., NW, Suite PPII 12-200, Washington, DC, 20210. (Paperwork Reduction Project OMB 1205-0466). DO NOT send the completed application to this address.

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A. Job Offer Information

1	Job Title *	Farmworker							
2 \	Vorkers	a. Total	b. H-2A	b. H-2A Period of Intended Employment					
	Needed *	66	66	3. B	egin Date	* 7/15/2021		4. End Da	ate *12/1/2021
		b generally requir						week? *	☐ Yes No
6. <i>A</i>	Anticipate	d days and hours	of work pe	r week *					7. Hourly work schedule *
	45	a. Total Hours	8	c. Monday	8	e. Wednesday	8	g. Friday	a. <u>7</u> : <u>00</u> AM
	0	b. Sunday	Ŭ		8	f. Thursday	5	h. Saturday	b. <u>4</u> : <u>00</u> AM
See	b. Sunday 8 d. Tuesday 6 f. Thursday 5 h. Saturday b. 4 : 00 AM								
\$ <u>_</u>	Wage Of	15 🗷 H		d. Piece Ra	——	e. Piece	e Kale Un	iits/Special Pa	ay Information §
		eted Addendum and wage offers at				on on the crops	or agricu	ıltural	☐ Yes No
10.	Frequenc	cy of Pay. *	Weekly	☐ Biv	veekly	☐ Monthly	☑ Ot	her (specify):	See Addendum A
The with emp	11. State all deduction(s) from pay and, if known, the amount(s). * (Please begin response on this form and use Addendum C if additional space is needed.) The assigned grower member may make the following deductions from the Employee?s wages: income tax withholding deductions as required by law, F.I.C.A. taxes as required by law, repayment of cash advances to the employee, repayment of overpayment of wages to the employee, recovery of any loss to the assigned grower member because of the Employee?s damage or loss of equipment or housing items where it is shown that the employee is responsible for such damage or loss, voluntary deductions requested by employee.								

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B. Minimum Job Qualifications/Requirements

Education: minimum U.S. diploma/degree requ None		s 🏻 Master's or Hig	her 🗖 Other degree	e (JD, MD, et	c.)	
2. Work Experience: number of months required	. * 0	3. Training: nu	mber of months requ	uired. *	0	
4. Basic Job Requirements (check all that apply)	*					
☐ a. Certification/license requirements		g. Exposure	to extreme temperatu	ures		
b. Driver requirements		~	pushing or pulling			
C. Criminal background check		☑ i. Extensive	sitting or walking			
☑ d. Drug screen		j. Frequent s	tooping or bending o	over		
e. Lifting requirement 75 lbs.		k. Repetitive	movements			
5a. Supervision: does this position supervise the work of other employees? *	☐ Yes ☑ N		question 5a, enter th			
6. Additional Information Regarding Job Qualifications/Requirements. (Please begin response on this form and use Addendum C if additional space is needed. If no additional skills or requirements, enter "NONE" below) * See Addendum C						
C. Place of Employment Information						
1. Address/Location *	,					
VAGA & grower members -See Addendum E 2. City *	•	A Deetel Code *	F C			
South Boston	3. State * Virginia	4. Postal Code * 24592	5. County * Halifax			
6. Additional Place of Employment Information (Please see Addendum B for VAGA's joint en						
 Is a completed Addendum B providing additional agricultural businesses who will employ worked attached to this job order? * 				☑ Yes	s 🗖 No	
D. Housing Information						
Housing Address/Location * VAGA & Grower members- See Addendum I	В					
2. City *	3. State *	4. Postal Code *	5. County *			
South Boston	Virginia	24592	Halifax			
6. Type of Housing *			7. Total Units *	8. Total Oc	cupancy *	
Mobile, Block, Wood Frame and Metal			16	75		
9. Housing complies or will comply with the following applicable standards: *						
10. Additional Housing Information. (If no additional See Addendum C						
11. Is a completed Addendum B providing additional information on housing that will be provided to workers attached to this job order? *						

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E. Provision of Meals

1. Describe how the employer will provide kitchen facilities. * (Please begin response on Employer will furnish free and convenie Workers will purchase their own food. Employer will provide transportation(on for supplies (for workers whom housing In the event that kitchen facilities becomeals in accordance with 20 CFR 655. up to the maximum allowable amount papproved by the U.S. Department of Lagrangian.	this form and use Addendum C in the cooking and kitchen Lunch time will be designed a voluntary basis by the must be provided). The unavailable during the theory of the circums oublished in the Federal	f additional space is need facilities for work gnated by the emely workers) to another contract period stances, employers.	ded.) Kers to prepare to ployer. In from a grocery In from a grocery	heir own meals. y store once a week provide three daily c cost of such meals			
2. If meals are provided, the employer: *	WILL NOT charge workers for such meals.						
F. Transportation and Daily Subsistence	₩ILL charge worker	s for such meals a	t \$ <u>13</u> . <u>17</u>	per day per worker.			
Describe the terms and arrangement for (Please begin response on this form and use Adde Transportation will be provided from the which housing is provided.	ndum C if additional space is nee	ded.)		se employees			
Describe the terms and arrangements for and (b) from the place of employment (in (Please begin response on this form and use Adde. Reimbursement for transportation and of the following conditions to workers for veri	.e., outbound). * ndum C if additional space is nee daily subsistence from	_{ded.)} place of recruitm	ent to job site w	rill be made under			
3. During the travel described in Item 2, the		a. no less than	\$ <u>13</u> . <u>17</u>	per day *			
or reimburse daily meals by providing ea	ach worker *		\$ 55.00	per day with receipts			

job order? *

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☑ Yes □ No

G. Referral and Hiring Instructions 1. Explain how prospective applicants may be considered for employment under this job order, including verifiable contact information for the employer, or the employer's authorized hiring representative, methods of contact, and the days and hours applicants will be considered for the job opportunity. * (Please begin response on this form and use Addendum C if additional space is needed.)
Interviews will be conducted by the Va Agricultural Growers Association during the hours of 10:00 am and 12:00 pm/2:00 pm and 4:00pm Monday through Thursday. VAGA agrees to interview all U.S. workers referred by the State Employment Services, local or by supply states who have been screened by such employment services for: 1) Availability for entire season. 2) Have transportation to job site. 3) Who have been fully apprised by the local employment office of the terms, conditions and nature of employment. 4) VAGA also agrees to interview applicants who apply directly. 2. Telephone Number to Apply * 3. Email Address to Apply * +1 (434) 594-8220 vaga5037@gmail.com 4. Website address (URL) to Apply * n/a H. Additional Material Terms and Conditions of the Job Offer 1. Is a completed **Addendum C** providing additional information about the material terms, conditions,

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and benefits (monetary and non-monetary) that will be provided by the employer attached to this

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I. Conditions of Employment and Assurances for H-2A Agricultural Clearance Orders

By virtue of my signature below, I **HEREBY CERTIFY** my knowledge of and compliance with applicable Federal, State, and local employment-related laws and regulations, including employment-related health and safety laws, and certify the following conditions of employment:

- 1. JOB OPPORTUNITY: Employer assures that the job opportunity identified in this clearance order (hereinafter also referred to as the "job order") is a full-time temporary position being placed with the SWA in connection with an H-2A Application for Temporary Employment Certification for H-2A workers and this clearance order satisfies the requirements for agricultural clearance orders in 20 CFR 653, subpart F and the requirements set forth in 20 CFR 655.122. This job opportunity offers U.S. workers no less than the same benefits, wages, and working conditions that the employer is offering, intends to offer, or will provide to H-2A workers and complies with the requirements at 20 CFR 655, Subpart B. The job opportunity is open to any qualified U.S. worker regardless of race, color, national origin, age, sex, religion, handicap, or citizenship.
- NO STRIKE, LOCKOUT, OR WORK STOPPAGE: Employer assures that this job opportunity, including all worksites for which the
 employer is requesting H-2A labor certification does not currently have workers on strike or being locked out in the course of a labor
 dispute. 20 CFR 655.135(b).
- 3. HOUSING FOR WORKERS: Employer agrees to provide for or secure housing for H-2A workers and those workers in corresponding employment who are not reasonably able to return to their residence at the end of the work day. That housing complies with the applicable local, State, or Federal standards and is sufficient to house the specified number of workers requested through the clearance system. The employer will provide the housing without charge to the worker. Any charges for rental housing will be paid directly by the employer to the owner or operator of the housing. If public accommodations are provided to workers, the employer agrees to pay all housing-related charges directly to the housing's management. The employer agrees that charges in the form of deposits for bedding or other similar incidentals related to housing (e.g., utilities) must not be levied upon workers. However, the employer may require workers to reimburse them for damage caused to housing by the individual worker(s) found to have been responsible for damage which is not the result of normal wear and tear related to habitation. When it is the prevailing practice in the area of intended employment and the occupation to provide family housing, the employer agrees to provide family housing at no cost to workers with families who request it. 20 CFR 655.122(d), 653.501(c)(3)(vi).

Request for Conditional Access to Intrastate or Interstate Clearance System: Employer assures that the housing disclosed on this clearance order will be in full compliance with all applicable local, State, or Federal standards at least 20 calendar days before the housing is to be occupied. 20 CFR 653.502(a)(3). The Certifying Officer will not certify the application until the housing has been inspected and approved.

- 4. WORKERS' COMPENSATION COVERAGE: Employer agrees to provide workers' compensation insurance coverage in compliance with State law covering injury and disease arising out of and in the course of the worker's employment. If the type of employment for which the certification is sought is not covered by or is exempt from the State's workers' compensation law, the employer agrees to provide, at no cost to the worker, insurance covering injury and disease arising out of and in the course of the worker's employment that will provide benefits at least equal to those provided under the State workers' compensation law for other comparable employment. 20 CFR 655.122(e).
- 5. <u>EMPLOYER-PROVIDED TOOLS AND EQUIPMENT</u>: Employer agrees to provide to the worker, without charge or deposit charge, all tools, supplies, and equipment required to perform the duties assigned. 20 CFR 655.122(f).
- 6. <u>MEALS</u>: Employer agrees to provide each worker with three meals a day or furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. Where the employer provides the meals, the job offer will state the charge, if any, to the worker for such meals. The amount of meal charges is governed by 20 CFR 655.173. 20 CFR 655.122(g).

For workers engaged in the herding or production of livestock on the range, the employer agrees to provide each worker, without charge or deposit charge, (1) either three sufficient meals a day, or free and convenient cooking facilities and adequate provision of food to enable the worker to prepare his own meals. To be sufficient or adequate, the meals or food provided must include a daily source of protein, vitamins, and minerals; and (2) adequate potable water, or water that can be easily rendered potable and the means to do so. 20 CFR 655.210(e).

- 7. TRANSPORTATION AND DAILY SUBSISTENCE: Employer agrees to provide the following transportation and daily subsistence benefits to eligible workers.
 - A. Transportation to Place of Employment (Inbound)

If the worker completes 50 percent of the work contract period, and the employer did not directly provide such transportation or subsistence or otherwise has not yet paid the worker for such transportation or subsistence costs, the employer agrees to reimburse the worker for reasonable costs incurred by the worker for transportation and daily subsistence from the place from which the worker has come to work for the employer, whether in the U.S. or abroad to the place of employment. The amount of the transportation payment must be no less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. The amount the employer will pay for daily subsistence expenses are those amounts disclosed in this clearance order, which are at least as much as the employer would charge the worker for providing the worker with three meals a day during employment (if applicable), but in no event will less than the amount permitted under 20 CFR 655.173(a). The employer understands that the Fair Labor Standards Act applies independently of the H-2A requirements and imposes obligations on employers regarding payment of wages. 20 CFR 655.122(h)(1).

B. Transportation from Place of Employment (Outbound)

If the worker completes the work contract period, or is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer agrees to provide or pay for the worker's transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. Return transportation will not be provided to workers who voluntarily abandon employment before the end of the work contract period, or who are terminated for cause, if the employer follows the notification requirements in 20 CFR 655.122(n).

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If the worker has contracted with a subsequent employer who has not agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite to such subsequent employer's worksite, the employer must provide for such expenses. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker's transportation and daily subsistence expenses from the employer's worksite to such subsequent employer must provide or pay for such expenses.

The employer is not relieved of its obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer's compliance with the 50 percent rule as described in sec. 655.135(d) of this subpart with respect to the referrals made after the employer's date of need. 20 CFR 655.122(h)(2).

C. Daily Transportation

Employer agrees to provide transportation between housing provided or secured by the employer and the employer's worksite(s) at no cost to the worker. 20 CFR 655.122(h)(3).

D. Compliance with Transportation Standards

Employer assures that all employer-provided transportation will comply with all applicable Federal, State, or local laws and regulations. Employer agrees to provide, at a minimum, the same transportation safety standards, driver licensure, and vehicle insurance as required under 29 U.S.C. 1841 and 29 CFR 500.105 and 29 CFR 500.120 to 500.128. If workers' compensation is used to cover transportation, in lieu of vehicle insurance, the employer will ensure that such workers' compensation covers all travel or that vehicle insurance exists to provide coverage for travel not covered by workers' compensation. Employer agrees to have property damage insurance. 20 CFR 655.122(h)(4).

8. THREE-FOURTHS GUARANTEE: Employer agrees to offer the worker employment for a total number of work hours equal to at least three-fourths of the workdays of the total period beginning with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ending on the expiration date specified in the work contract or in its extensions, if any. 20 CFR 655.122(i).

The employer may offer the worker more than the specified hours of work on a single workday. For purposes of meeting the three-fourths guarantee, the worker will not be required to work for more than the number of hours specified in the job order for a workday, or on the worker's Sabbath or Federal holidays. If, during the total work contract period, the employer affords the U.S. or H-2A worker less employment than that required under this guarantee, the employer will pay such worker the amount the worker would have earned had the worker, in fact, worked for the guaranteed number of days. An employer will not be considered to have met the work guarantee if the employer has merely offered work on three-fourths of the workdays if each workday did not consist of a full number of hours of work time as specified in the job order. All hours of work actually performed may be counted by the employer in calculating whether the period of guaranteed employment has been met. Any hours the worker fails to work, up to a maximum of the number of hours specified in the job order for a workday, when the worker has been offered an opportunity to work, and all hours of work actually performed (including voluntary work over 8 hours in a workday or on the worker's Sabbath or Federal holidays), may be counted by the employer in calculating whether the period of guaranteed employment has been met. 20 CFR 655.122(i).

If the worker is paid on a piece rate basis, the employer agrees to use the worker's average hourly piece rate earnings or the required hourly wage rate, whichever is higher, to calculate the amount due under the three-fourths guarantee. 20 CFR 655.122(i).

If the worker voluntarily abandons employment before the end of the period of employment set forth in the job order, or is terminated for cause, and the employer follows the notification requirements in 20 CFR 655.122(n), the worker is not entitled to the three-fourths guarantee. The employer is not liable for payment of the three-fourths guarantee to an H-2A worker whom the Department of Labor certifies is displaced due to the employer's requirement to hire qualified and available U.S. workers during the recruitment period set out in 20 CPR 655.135(d), which lasts until 50 percent of the period of the work contract has elapsed (50 percent rule). 20 CFR 655.122(i).

Important Note: In circumstances where the work contract is terminated due to contract impossibility under 20 CFR 655.122(o), the three-fourths guarantee period ends on the date of termination.

- 9. EARNINGS RECORDS: Employer agrees to keep accurate and adequate records with respect to the workers' earnings at the place or places of employment, or at one or more established central recordkeeping offices where such records are customarily maintained. All records must be available for inspection and transcription by the Department of Labor or a duly authorized and designated representative, and by the worker and representatives designated by the worker as evidenced by appropriate documentation. Where the records are maintained at a central recordkeeping office, other than in the place or places of employment, such records must be made available for inspection and copying within 72 hours following notice from the Department of Labor, or a duly authorized and designated representative, and by the worker and designated representatives. The content of earnings records must meet all regulatory requirements and be retained by the employer for a period of not less than 3 years after the date of certification by the Department of Labor. 20 CFR 655.122(j).
- 10. HOURS AND EARNINGS STATEMENTS: Employer agrees to furnish to the worker on or before each payday in one or more written statements the following information: (1) the worker's total earnings for the pay period; (2) the worker's hourly rate and/or piece rate of pay; (3) the hours of employment offered to the worker (showing offers in accordance with the three-fourths guarantee as determined in 20 CFR 655.122(i), separate from any hours offered over and above the guarantee); (4) the hours actually worked by the worker; (5) an itemization of all deductions made from the worker's wages; (6) If piece rates are used, the units produced daily; (7) beginning and ending dates of the pay period; and (8) the employer's name, address and FEIN. 20 CFR 655.122(k).

For workers engaged in the herding or production of livestock on the range, the employer is exempt from recording and furnishing the hours actually worked each day, the time the worker begins and ends each workday, as well as the nature and amount of work performed, but otherwise must comply with the earnings records and hours and earnings statement requirements set out in 20 CFR 655.122(j) and (k). The employer agrees to keep daily records indicating whether the site of the employee's work was on the range or off the range. If the employer prorates a worker's wage because of the worker's voluntary absence for personal reasons, it must also keep a record of the reason for the worker's absence. 20 CFR 655.210(f).

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11. RATES OF PAY: The employer agrees that it will offer, advertise in its recruitment, and pay at least the Adverse Effect Wage Rate (AEWR), the prevailing hourly wage rate, the prevailing piece rate, the agreed-upon collective bargaining rate, or the Federal or State minimum wage rate, in effect at the time work is performed, whichever is highest. If the worker is paid by the hour, the employer must pay this rate for every hour or portion thereof worked during a pay period. If the offered wage(s) disclosed in this clearance order is/are based on commission, bonuses, or other incentives, the employer guarantees the wage paid on a weekly, semi-monthly, or monthly basis will equal or exceed the AEWR, prevailing hourly wage or piece rate, the legal Federal or State minimum wage, or any agreed-upon collective bargaining rate, whichever is highest.

If the worker is paid on a piece rate basis and at the end of the pay period the piece rate does not result in average hourly piece rate earnings during the pay period at least equal to the amount the worker would have earned had the worker been paid at the appropriate hourly rate of pay, the employer agrees to supplement the worker's pay at that time so that the worker's earnings are at least as much as the worker would have earned during the pay period if the worker had instead been paid at the appropriate hourly wage rate for each hour worked. 20 CFR 655.120, 655.122(I).

For workers engaged in the herding or production of livestock on the range, the employer agrees to pay the worker at least the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, in effect at the time work is performed, whichever is highest, for every month of the job order period or portion thereof. If the offered wage disclosed in this clearance order is based on commissions, bonuses, or other incentives, the employer assures that the wage paid will equal or exceed the monthly AEWR, the agreed-upon collective bargaining wage, or the applicable minimum wage imposed by Federal or State law or judicial action, whichever is highest, and will be paid to each worker free and clear without any unauthorized deductions. The employer may prorate the wage for the initial and final pay periods of the job order period does not match the beginning or ending dates of the job order. The employer also may prorate the wage if an employee is voluntarily unavailable to work for personal reasons. 20 CFR 655.210(g).

- 12. **FREQUENCY OF PAY**: Employer agrees to pay workers when due based on the frequency disclosed in this clearance order. 20 CFR 655.122(m).
- 13. ABANDONMENT OF EMPLOYMENT OR TERMINATION FOR CAUSE: If a worker voluntarily abandons employment before the end of the contract period, or is terminated for cause, employer is not responsible for providing or paying for the subsequent transportation and subsistence expenses of that worker, and that worker is not entitled to the three-fourths guarantee, if the employer notifies the Department of Labor and, if applicable, the Department of Homeland Security, in writing or by any other method specified by the Department of Labor or the Department of Homeland Security in the Federal Register, not later than 2 working days after the abandonment or termination occurs. A worker will be deemed to have abandoned the work contract if the worker fails to show up for work at the regularly scheduled time and place for 5 consecutive work days without the consent of the employer. 20 CFR 655.122(n).
 - 14. <u>CONTRACT IMPOSSIBILITY</u>: The work contract may be terminated before the end date of work specified in the work contract if the services of the workers are no longer required for reasons beyond the control of the employer due to fire, weather, or other Act of God that makes fulfillment of the contract impossible, as determined by the U.S. Department of Labor. In the event that the work contract is terminated, the employer agrees to fulfill the three-fourths guarantee for the time that has elapsed from the start date of work specified in the work contract to the date of termination. The employer also agrees that it will make efforts to transfer the worker to other comparable employment acceptable to the worker and consistent with existing immigration laws. In situations where a transfer is not affected, the employer agrees to return the worker at the employer's expense to the place from which the worker, disregarding intervening employment, came to work for the employer, or transport the worker to his/her next certified H-2A employer, whichever the worker prefers. The employer will also reimburse the worker the full amount of any deductions made by the employer from the worker pay for transportation and subsistence expenses to the place of employment. The employer will also pay the worker for any transportation and subsistence expenses per day are those amounts disclosed in this clearance order. The amount of the transportation payment must not be less (and is not required to be more) than the most economical and reasonable common carrier transportation charges for the distances involved. 20 CFR 655.122(o).

The employer is not required to pay for transportation and daily subsistence from the place of employment to a subsequent employer's worksite if the worker has contracted with a subsequent employer who has agreed to provide or pay for the worker's transportation and subsistence expenses from the present employer's worksite to the subsequent employer's worksite. 20 CFR 655.122(h)(2).

- 15. <u>DEDUCTIONS FROM WORKER'S PAY</u>: Employer agrees to make all deductions from the worker's paycheck required by law. This job offer discloses all deductions not required by law which the employer will make from the worker's paycheck and all such deductions are reasonable, in accordance with 20 CFR 655.122(p) and 29 CFR part 531. The wage requirements of 20 CFR 655.120 will not be met where undisclosed or unauthorized deductions, rebates, or refunds reduce the wage payment made to the employee below the minimum amounts required under 20 CFR part 655, subpart B, or where the employee fails to receive such amounts free and clear because the employee kicks back directly or indirectly to the employer or to another person for the employer's benefit the whole or part of the wage delivered to the employee. 20 CFR 655.122(p).
- 16. <u>DISCLOSURE OF WORK CONTRACT</u>: Employer agrees to provide a copy of the work contract to an H-2A worker no later than the time at which the worker applies for the visa, or to a worker in corresponding employment no later than on the day work commences. For an H-2A worker coming to the employer from another H-2A employer, the employer agrees to provide a copy of the work contract no later than the time an offer of employment is made to the H-2A worker. A copy of the work contract will be provided to each worker in a language understood by the worker, as necessary or reasonable. In the absence of a separate, written work contract entered into between the employer and the worker, the required terms of this clearance order, including all Addendums, and the certified *H-2A Application for Temporary Employment Certification* will be the work contract. 20 CFR 655.122(q).

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17. ADDITIONAL ASSURANCES FOR CLEARANCE ORDERS:

A. Employer agrees to provide to workers referred through the clearance system the number of hours of work disclosed in this clearance order for the week beginning with the anticipated date of need, unless the employer has amended the date of need at least 10 business days before the original date of need by so notifying the Order-Holding Office (OHO) in writing (e.g., e-mail notification). The employer understands that it is the responsibility of the SWA to make a record of all notifications and attempt to inform referred workers of the amended date of need expeditiously. 20 CFR 653.501(c)(3)(i).

If there is a change to the anticipated date of need, and the employer fails to notify the OHO at least 10 business days before the original date of need, the employer agrees that it will pay eligible workers referred through the clearance system the specified rate of pay disclosed in this clearance order for the first week starting with the originally anticipated date of need or will provide alternative work if such alternative work is stated on the clearance order. 20 CFR 653.501(c)(5).

- B. Employer agrees that no extension of employment beyond the period of employment specified in the clearance order will relieve it from paying the wages already earned, or if specified in the clearance order as a term of employment, providing transportation from the place of employment, as described in paragraph 7.B above. 20 CFR 653.501(c)(3)(ii).
- C. Employer assures that all working conditions comply with applicable Federal and State minimum wage, child labor, social security, health and safety, farm labor contractor registration, and other employment-related laws. 20 CFR 653.501(c)(3)(iii).
- D. Employer agrees to expeditiously notify the OHO or SWA by emailing and telephoning immediately upon learning that a crop is maturing earlier or later, or that weather conditions, over-recruitment, or other factors have changed the terms and conditions of employment. 20 CFR 653.501(c)(3)(iv).
- E. If acting as a farm labor contractor (FLC) or farm labor contractor employee (FLCE) on this clearance order, the employer assures that it has a valid Federal FLC certificate or Federal FLCE identification card and when appropriate, any required State FLC certificate. 20 CFR 653.501(c)(3)(v).
- F. Employer assures that outreach workers will have reasonable access to the workers in the conduct of outreach activities pursuant to 20 CFR 653.501(c)(3)(vii).

I declare under penalty of perjury that I have read and reviewed this clearance order, including every page of this Form ETA-790A and all supporting addendums, and that to the best of my knowledge, the information contained therein is true and accurate. This clearance order describes the actual terms and conditions of the employment being offered by me and contains all the material terms and conditions of the job. 20 CFR 653.501(c)(3)(viii). I understand that to knowingly furnish materially false information in the preparation of this form and any supplement thereto or to aid, abet, or counsel another to do so is a federal offense punishable by fines, imprisonment, or both. 18 U.S.C. 2, 1001.

Last (family) name * Poole	First (given) name * Jennifer		3. Middle initial § S
4. Title * Executive Secretary			
5. Signature (or digital signature) * Digital Signature Verified and Retained By	ertifying Officer	6. Date sign 5/14/2021	ned *

Employment Service Statement

In view of the statutorily established basic function of the Employment Service (ES) as a no-fee labor exchange, that is, as a forum for bringing together employers and job seekers, neither the Department of Labor's Employment and Training Administration (ETA) nor the SWAs are guarantors of the accuracy or truthfulness of information contained on job orders submitted by employers. Nor does any job order accepted or recruited upon by the ES constitute a contractual job offer to which the ETA or a SWA is in any way a party. 20 CFR 653.501(c)(1)(i).

Public Burden Statement (1205-0466)

Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average .63 hours per response for all information collection requirements, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and submitting the collection of information. The obligation to respond to this data collection is required to obtain/retain benefits (44 U.S.C. 3501, Immigration and Nationality Act, 8 U.S.C. 1101, et seq.). Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employment and Training Administration, Office of Foreign Labor Certification, 200 Constitution Ave., NW, Suite PPII 12-200, Washington, DC, 20210. (Paperwork Reduction Project OMB 1205-0466). DO NOT send the completed application to this address.

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A.9. Additional Crop or Agricultural Activities and Wage Offer Information

Crop ID	Crop or Agricultural Activity	Wage Offer	Per	Piece Rate Units/Special Pay Information
	Aarons Creek Farms Inc Gregg Gordon	\$ 1315	Hour	Aarons Creek Farms Inc. pays biweekly. All other joint employer members pay weekly.
		\$		
		\$·_		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		

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C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Aaron Farms	P.O. Box 107 Callands, Virginia 24530 PITTSYLVANIA		7/15/2021	12/1/2021	2
Scott Buchanan - Scotts Tree Farm Inc.	497 Pond Mt. Lane Whitetop, Virginia 24292 GRAYSON		7/15/2021	12/1/2021	3
Rob Clowdis - Longview Farms	54 Hebron Chrurch Road Saxe, Virginia 23967 CHARLOTTE		7/15/2021	12/1/2021	2
Scott Crowder	1065 Crowder Trail Halifax, Virginia 24558 HALIFAX		7/15/2021	12/1/2021	1
Gary R. Dalton Farms Inc.	1528 Blue Stone Creek Rd. Red Oak, Virginia 23964 MECKLENBURG		7/15/2021	12/1/2021	2
Allen Francis	2465 Reeves Mill Road Sutherlin, Virginia 24594 PITTSYLVANIA		7/15/2021	12/1/2021	4
Clarence Emerson - Emerson Road Farms Inc.	333 Emerson Road Dry Fork, Virginia 24549 PITTSYLVANIA		7/15/2021	12/1/2021	3
A. G. Garter, Jr.	15511 Emerald Rd. Stoney Creek, Virginia 23882 DINWIDDIE		7/15/2021	12/1/2021	2
Gregg Gordon - Aarons Creek Farms Inc.	380 Greenhouse Drive BuffaloJunction, Virginia 24529 MECKLENBURG		7/15/2021	12/1/2021	8
Kirk Gravitt	P. O. Box 175 Skipwith, Virginia 23968 MECKLENBURG		7/15/2021	12/1/2021	3

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C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
David Hutcherson	268 Hutcherson Rd Gretna, Virginia 24557 PITTSYLVANIA		7/15/2021	12/1/2021	2
Robert Locke - Ashbrook Farm	200 Eureka School Rd. Keysville, Virginia 23947 CHARLOTTE		7/15/2021	12/1/2021	3
Briar View Farms - Robert Mills	1101 Wynell Dr. Callands, Virginia 24530 PITTSYLVANIA		7/15/2021	12/1/2021	2
Ronnie Owen - Owen Farms	1113 Wagstaff Lane Scottcburg, Virginia 24589 HALIFAX		7/15/2021	12/1/2021	3
Roger Lee Robertson	736 Moores Drive Hurt, Virginia 24563 PITTSYLVANIA		7/15/2021	12/1/2021	2
Mitch Tackett	887 Cedar Grove Road South Hill, Virginia 23970 MECKLENBURG		7/15/2021	12/1/2021	2
Richard Edward Wallace	1212 Friendship Church Road Drakes Branch, Virginia 23937 LUNENBURG		7/15/2021	12/1/2021	10
Waller Bros. Farm	3098 Golden Leaf Rd. Nathalie, Virginia 24577 HALIFAX		7/15/2021	12/1/2021	4
Gary & Tommy Willis - Willis & Sons, LLC	13320 Franklin Turnpike Dry Fork, Virginia 24549 PITTSYLVANIA		7/15/2021	12/1/2021	3
Thomas Martin	2054 Allen Trail Scottsburg, Virginia 24589 HALIFAX		7/15/2021	12/1/2021	1

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C. Additional Place of Employment Information

1. Name of Agricultural Business §	2. Place of Employment *	3. Additional Place of Employment Information §	4. Begin Date §	5. End Date §	6. Total Workers §
Elvis Witcher	9470 Sontag Rd. Rocky Mount, Virginia 24151 FRANKLIN		7/15/2021	12/1/2021	3
Wade Bowen	7026 Dry Bread Rd. Lawrenceville, Virginia 23868 BRUNSWICK		7/15/2021	12/1/2021	1

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D. Additional Housing Information

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Applicable Housing Standards *
Aaron 2 story wood frame	728 Berry Rd. Callands, Virginia 24530 PITTSYLVANIA		1	5	☑ Local ☑ State ☑ Federal
Clowdis - Mobile Home	51 Hebron Church Road Saxe, Virginia 23976 CHARLOTTE		1	8	☑ Local ☑ State ☑ Federal
Crowder -Mobile home	4136 Chatham Rd. Chatham, Virginia 24558 PITTSYLVANIA		1	4	☑ Local☑ State☑ Federal
Dalton - Mobile Home	850 Dalton Road Skipwith , Virginia 23968 MECKLENBURG		1	4	☑ Local☑ State☑ Federal
C Emerson -2 Story Wood	333 Emerson Road Dry Fork, Virginia 24549 PITTSYLVANIA		1	12	☑ Local☑ State☑ Federal
Gordon - Single Story	940 Sandy Fork Road Buffalo Junction, Virginia 24529 MECKLENBURG		1	6	☑ Local☑ State☑ Federal
Gordon 2 - Single Story	84 El Paso Lane Buffalo Springs, Virginia 24529 MECKLENBURG		1	8	☑ Local ☑ State ☑ Federal
Gravitt - Single Story	3054 Nelson Church Road Nelson, Virginia 24580 MECKLENBURG		1	8	☑ Local ☑ State ☑ Federal
D Hutcher Single st block	268 Hutcherson Rd Gretna, Virginia 24557 PITTSYLVANIA		1	5	☑ Local ☑ State ☑ Federal
Locke - 1 Story wood	3959 Crab Orchard Lane Keysville, Virginia 23947 CHARLOTTE		1	8	☑ Local ☑ State ☑ Federal

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D. Additional Housing Information

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Applicable Housing Standards *
Mills - wood frame	1061 Wynell Drive Callands, Virginia 24530 PITTSYLVANIA		1	7	☑ Local ☑ State ☑ Federal
R Owen - mobile home	1075 Newbill School Rd Crystal Hill, Virginia 24589 HALIFAX		1	5	☑ Local☑ State☑ Federal
RI Robertson -mobile home	736 Moores Dr Hurt, Virginia 24563 PITTSYLVANIA		1	6	☑ Local ☑ State ☑ Federal
tackett - mobile	887 Cedar Grove Road South Hill, Virginia 23970 MECKLENBURG		1	6	☑ Local ☑ State ☑ Federal
Wallace - 2 story	622 Eubank Road Drakes Branch, Virginia 23937 LUNENBURG		1	12	☑ Local ☑ State ☑ Federal
Willis - mobile home	13320 Franklin Turnpike Dry Fork, Virginia 24549 PITTSYLVANIA		1	12	☑ Local ☑ State ☑ Federal
Francis - mobile home	2464 Reeves Mill Rd. Sutherlin, Virginia 24594 HALIFAX		1	4	☑ Local ☑ State ☑ Federal
Buchanan - single story	389 Old Park Rd. Whitetop, Virginia 24292 GRAYSON		1	6	☑ Local ☑ State ☑ Federal
Garter - mobile home	20417 Haligan Park Carson, Virginia 23830 DINWIDDIE		1	4	☑ Local ☑ State ☑ Federal
Waller - wood frame	3008 Golden Leaf Rd. Nathalie, Virginia 24577 HALIFAX		1	8	☑ Local ☑ State ☑ Federal

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D. Additional Housing Information

1. Type of Housing *	2. Physical Location *	3. Additional Housing Information §	4. Total Units *	5. Total Occupancy *	6. Applicable Housing Standards *
Witcher - mobile home	9300 Sontag Rd. Rocky Mount, Virginia 24151 FRANKLIN		1	8	☑ Local ☑ State ☑ Federal
Bowen - mobile home	7026 Dry Bread Rd. Lawrenceville, Virginia 23868 BRUNSWICK		1	1	☑ Local ☑ State ☑ Federal
					□ Local □ State □ Federal
					☐ Local☐ State☐ Federal☐
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H. Additional Material Terms and Conditions of the Job Offer

a. Job Offer Information 1

1.	Section/Item Number *	A.8a	Name of Section or Category of Material Term or Condition *	Job Duties

3. Details of Material Term or Condition (up to 3,500 characters) *
Nursery/Greenhouse Duties may include but are not limited to: preparing soil and growth media, planting, transplanting, cultivating, pruning, cutting, deadheading, culling, pinching, pollinating, harvesting, trimming to shape, mowing, fertilizing with granular or liquid fertilizer, cleaning work area, transporting plant materials in the greenhouse or nursery area, loading and unloading plants and all other duties associated with plant production and /or otherwise participating in horticulture activities. Haul and spread topsoil, fertilizer, etc. to condition land. Spray, weed and water plants, shrubs and trees. Workers will be required to perform duties to prepare crops and ensure their development into marketable products. Workers will also pick orders, space plantings, load and unload product from carts, racks, benches, wagons and trucks for crop placement. Workers must lift full and empty metal

Planting, Cultivating & Harvesting Row Crops - Duties may include but are not limited to: plant, cultivate, harvest and store grain crops such as field corn, wheat, rve, soybeans, forage, etc. Workers may perform a variety of other duties such as husking and shelling corn and unloading grain onto conveyors to storage bins and/or elevators. Duties may include but are not limited to: plant, cultivate and harvest peanuts, cotton, tobacco and hemp. Flue cured, burley and dark Tobacco requires planting, cultivating, remove tops and suckers from the plants, and oiling. Flue cured requires that you pull mature leaves from tobacco stalks by hand and place leaves in trailers for transport to tobacco barns for curing, then prepared to be placed in the barns, once cured is removed and placed in bins to be baled. Bales weighing 650 to 850 pounds are mechanically loaded in trucks for transport to market. Other types of tobacco are harvested by cutting the whole plant and curing. Hemp must be planted, cultivated, harvested and processed for product to be sold.

Planting, Cultivating and Harvesting Vegetables/Fruits - Duties may include but are not limited to: plant, cultivate, harvest and pack produce in boxes, buckets, and/or crates. May assist in set-up of product for sale of crop. When harvesting cabbage, asparagus, winter squash, pumpkins workers will cut selected produce with knife or shears and place in trailer drawn through field. Workers are also expected to perform task of packing, weighing, and loading trucks. Produce may include a variety of cucumbers, squash, sweet potatoes, potatoes, peppers, grapes, berries, asparagus, broccoli, beans, cantaloupes, peas, pumpkins, melons, tomatoes, corn, and other miscellaneous fruits or vegetables.

Hay/Straw: Hay must be cut, raked and bailed. If square bales workers will move along rows of previously bailed haw/straw, bending, stooping and lifting bails, loading and stacking onto a truck or trailer for transport to storage area. If round bales they will be loaded with tractor on the truck or trailer for transport to storage area.

Livestock - will include assisting with delivery, apply or administer medications, vaccines and/or insecticides, mix feed and additives, feed, water, herd, clean/disinfect livestock corrals/stalls/sheds, castrate, brand, clip/tag and clamp livestock.

b. Job Offer Information 2

	1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Work Rules	
ı	2. Details of Material Term or Condition (un to 2.500 sharestors) *				

3. Details of Material Term or Condition (up to 3,500 characters)

Although not intended to be a complete list, these work rules are intended to provide

guidance to workers of standards of conduct expected of them.

Notice is provided that violation of lawful job-related employer requirements, including these work rules, will be considered grounds for terminating worker?s employment. Penalties such as suspension from work opportunity for the remainder of a day or for up to three days at a time may be made in the case of less serious violations. Workers are expected to comply with all rules relating to discipline, attendance, work quality and effort, and the care and maintenance of all property provided to them by the employer.

- 1. Workers who perform sloppy work may be suspended without pay for the remainder of a workday or for up to three days in the sole judgment of their supervisor, depending on the degree of infraction, the worker?s prior record and other relevant factors. Discharge of the worker may result from any subsequent offense
- 2. No use or possession of beer, liquor or unlawful drugs is permitted during work time or during any workday before work is completed for the day (such as during meals); workers may not report for work under the influence of beer, liquor or illegal drugs. Illegal drugs may not be used or kept on any employer premises, including housing
- 3. Excessive absences will not be permitted. This is regular work for which employees are expected to be present, able and willing to perform every scheduled workday. This is not sporadic or ?day work.?
- 4. Workers shall maintain any living quarters provided to them clean and in good repair, given reasonable wear and tear. Workers shall cooperate with other workers assigned to such housing in maintaining common kitchen and living areas
- 5. Workers living in employer?s housing assigned to bunk beds may not separate bunk beds, as floor space in sleeping rooms is needed by all occupants
- 6. Workers living in employer?s housing may not cook in sleeping rooms or any other non-kitchen areas.
- 7. Workers may not drop paper, cans, bottles and other trash in fields or packing house area. Trash and waste receptacles must be used
- 9. Workers may not leave the field or other assigned work area without permission of farmer or person in charge
- 10. Workers may not enter employer?s premises without authorization.
- 11. Workers may not begin work prior to scheduled starting time or continue working after stopping time
- 12. Workers living in employer?s housing may not entertain quests in housing premises after 10:30 p.m. except on Saturday night on which night quest hours end at 12:00 midnight. No persons, other than workers assigned by employer to a room, may sleep in any room
- 14. Any worker who physically threatens another worker, the farmer or any supervisor with any tool or weapon will be subject to immediate discharge
- 15. Workers may be discharged for fighting on the employer?s premises, including housing premises, at any time

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H. Additional Material Terms and Conditions of the Job Offer

c. Job Offer Information 3

	1. Section/Item Number * F.2	2. Name of Section or Category of Material Term or Condition *	Inbound/Outbound Transportation - Add'l Terms
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3. Details of Material Term or Condition (up to 3,500 characters) *

It also applies to workers outside the reasonable driving distance, if the workers decline the housing offer. They will still be reimbursed for inbound and outbound transportation and subsistence from their place of recruitment.

- a) Upon completion of 50% of the job contract period or sooner. In this case, the payment shall be due on a day or no later than the first working day, subsequent to the completion of the minimum employment period. The amount of transportation payment will be equal to the most economical and reasonable common carrier transportation charges for the distance involved.
- b) When the services of the worker is no longer required for reasons beyond the control of the employer due to fire, or other acts of God, such as frost flood drought, hail, etc. which makes fulfillment of the work period impossible.
- c) When the worker cannot complete the work period due to sickness related to this/these crop activities and is so certified by a doctor selected by the employer.

Upon completion of the job contract period, the employer reserves the right to charter or otherwise arrange to provide for return transportation at the employer?s election.

If the worker voluntarily abandons employment before the end of the work period or is terminated for job related reasons or misconduct, the employer will not be responsible for providing subsequent transportation and subsistence expenses.

If the worker completes the work contract period, or if the employee is terminated without cause, and the worker has no immediate subsequent H-2A employment, the employer must provide or pay for the workers transportation and daily subsistence from the place of employment to the place from which the worker, disregarding intervening employment, departed to work for the employer. If the worker has contracted with a subsequent employer who has agreed in such work contract to provide or pay for the worker?s transportation and daily subsistence expenses from the employer?s worksite, the subsequent employer must provide or pay for such expenses. The employer is not relieved of the obligation to provide or pay for return transportation and subsistence if an H-2A worker is displaced as a result of the employer?s compliance with the 50 percent rule as described in sec. 655.135(d) of this subpart with respect to the referrals made after the employer?s date of need.

d. Job Offer Information 4

Section/Item Number * A.8a	ition * Job Duties - Additional Job Description
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3. Details of Material Term or Condition (up to 3,500 characters) *

In addition to the duties listed above in connection with the crops, the worker may or may not be required to perform variable tasks such as the following: Irrigation, ditching, hoeing, shoveling, placement and removal of plastic, spraying pesticides or herbicides, loading, unloading, and hauling, etc.

Alternative work -General farm work will include maintain, drive, attach and operate farm implements/tractors/equipment connected with the duties listed above, make minor mechanical adjustments, repairs and service farm machinery, paint/repair farm structures, replace/repair fencing, perform general cleanup of farm areas, load and unload trucks, removal of rocks and clearing of land which is related to land preparation.

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H. Additional Material Terms and Conditions of the Job Offer

e. Job Offer Information 5

1. Section/Item Number *	B.6	2. Name of Section or Category of Material Term or Condition *	Job Requirements - Additional Requirements of the job

3. Details of Material Term or Condition (up to 3,500 characters) *

Workers should be physically able to do the work required with or without reasonable accommodations. Persons seeking employment in these crops should be available for the entire period requested by the grower.

Employer assures that workers will be provided transportation between living quarters and work site every day. For workers who must be provided housing.

Employer will accept any capable U.S. worker or workers who are capable of performing the work. Employer is willing to train worker for a period not to exceed three (3) days.

Workers must possess documentation required to enable employer to comply with the employment verification requirements of U.S. Citizenship and Immigration Services to complete the form I-9.

The employer retains the right to discharge an obviously unqualified worker, malingerer or recalcitrant worker who is physically able but does not demonstrate the willingness to perform the work necessary in these crops.

f. Job Offer Information 6

1. Section/Item Number * B.6 2. Name of Section or Category of Material Term or Condition * Job Requirements - Post Hire Drug/Alcohol	umber * B.6 2. Name of Section or Category of Material Term or Condition * Job Requirements - Post Hire Drug/Alcohol	
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3. Details of Material Term or Condition (up to 3,500 characters) *

Workers may be requested to submit to random drug and alcohol testing at no cost to the worker. Failure to comply with the request or testing positive may result in immediate termination. All testing will occur post-hire and is not part of the interview process.

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